

INFORMATION SYSTEMS SUB COMMITTEE – OUTSTANDING ACTIONS – PUBLIC MINUTES

Meeting Date	Minute	Action and target for completion	Department responsible	Progress update
20 October 2015	ORACLE PROGRESS REPORT	Oracle Project closure report will be presented to the Sub-Committee in December 2015.	IT Team – Chamberlain’s Department	Oracle Project Closure report is being finalised and will be presented to the Grand Committee in January 2015 (and the Sub-Committee in March 2015 if required).
20 October 2015	IT REFRESH	Gateway 5 Report on the End User Device Renewal Programme to be presented to the Sub-Committee in December 2015.	IT Team – Chamberlain’s Department	Report included on agenda.
20 October 2015	HEAD OF IT REPORT - TECHNOLOGY ROADMAP	Technology Roadmap, End User Device and Network Replacement Gateway 5 Reports will be submitted to the Sub-Committee.	IT team, Chamberlain’s Department	Report included on agenda.
20 October 2015	MICROSOFT OUTLOOK FOR IPADS	Members have been advised that Microsoft Outlook on iPads is not PSN Compliant. Members asked for this issue to be raised with Microsoft.	IT team, Chamberlain’s Department	The Chief Information Officer will provide a verbal update on this issue at the meeting.
20 October 2015	RECRUITMENT OF SENIOR STAFF	Members were advised that three of the four management staff within the IT Department had now been recruited, and the fourth was in the final stages of recruitment.	IT team, Chamberlain’s Department	Information is included within the Quarterly Departmental Update report.
20 October 2015	IT NEWSLETTER	The IT Newsletter to be circulated to Members, as well as Officers	IT team, Chamberlain’s Department	The next IT Newsletter will be published in early December 2015 and will be forwarded to Members.